

PrimeTime Annual General Meeting 2025

Thursday 8th May 2025 | 7:30PM - 9:30PM

The American Club



Meet our featured entrepreneurs



Instructions

2025 AGM Reports

<https://primetime.org.sg/annual-general-meeting>

Agenda

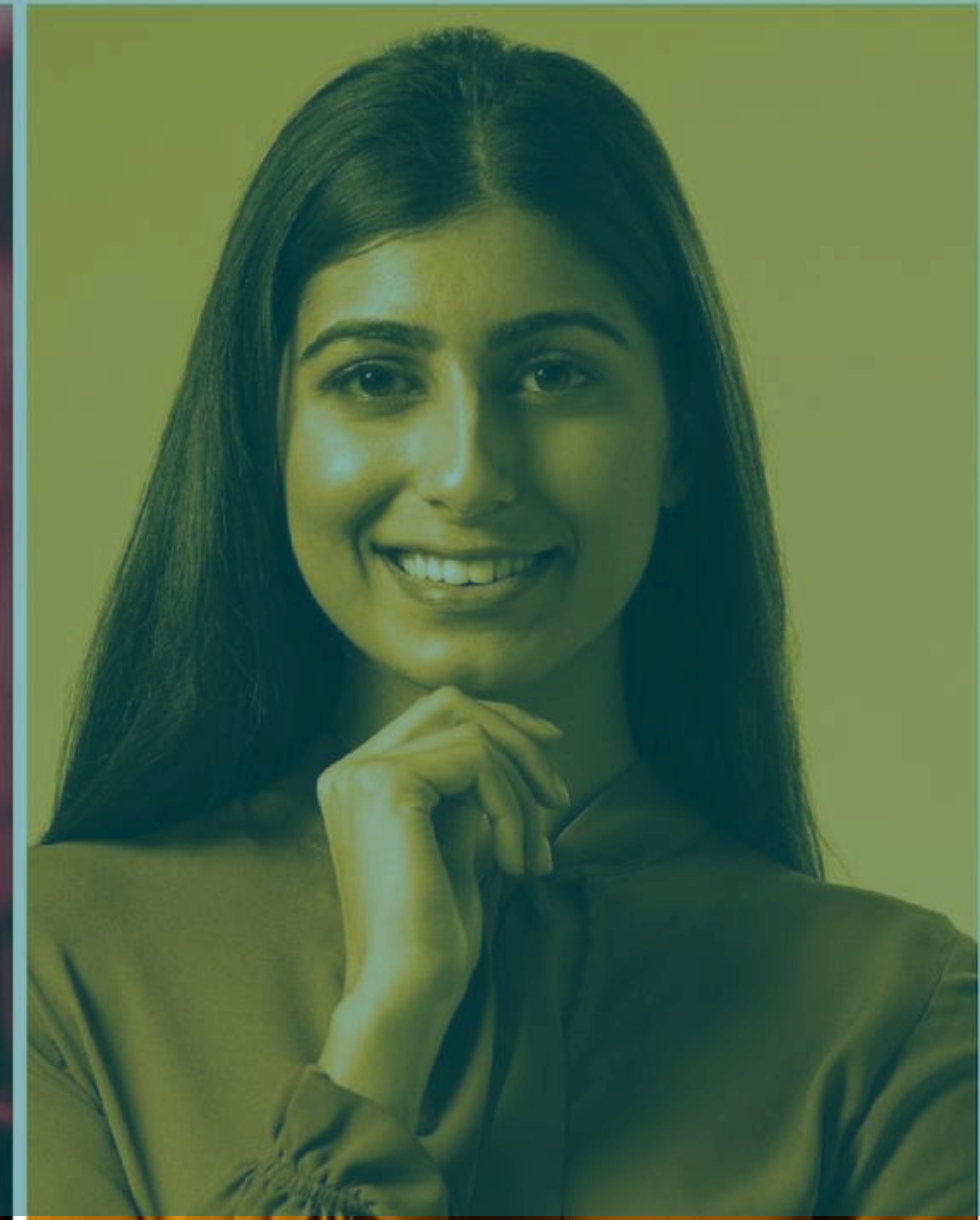
- 6:30 pm Registration, Trade Fair, Buffet Dinner, Networking
- 8:00 pm AGM Called to Order
- 8:15 pm President's & Board Report 2024/2025
- 8:40 pm Treasurer's Report & Appointment of Auditors
- 8:50 pm Constitutional Changes
- 9:00 pm Introduction of Nominations Committee & 2025/2026 Nominated Board
- 9:10 pm Any Other Business
- 9:15 pm Raffle
- 9:20 pm Volunteer Recognition
- 9:30 pm Meeting Adjourned



Ordinary Resolution 1

To approve the Minutes of the last AGM
held on 9th May 2024

(<https://primetime.org.sg/annual-general-meeting>)



President's Report

(<https://primetime.org.sg/annual-general-meeting>)

Executive Board 2024 - 2025



President
Esther Benschop



Vice President
Ingeborg Wicherson



Secretary
Anne Kariithi



Treasurer
Katja Zehner-Hinchcliffe



Volunteer Director
Sarah Lo



Memberships Director
Niharika Gupta



Events Director
Aileen Vitug



Programmes Director
Lauren Munsch



Partnerships Director
Milita Dsilva



Int Marketing Director
Alison Cowan



Ext Marketing Director
Saumya Pandey

Executive Board 2024 - 2025





“The Power of Sisterhood:
The Benefits of Connection for Women”

2024 - 2025 Strategic Pillars



**Maximize
Engagement**



**Achieve
Operational
Efficiency**



**Become a Partner
of Choice**



**Drive Purposeful
Evolution**

Strategic Pillars

Maximize Engagement

- Recognized the importance of fostering a vibrant & inclusive community, ensuring every member feels valued and supported
- Launched the PrimeTime WhatsApp Community
- Organised over 50 diverse events, including;
 - 2nd Thursday events
 - Special Interest Group events
 - Coffee Connects
 - Volunteer Connects
- Created a Coaching Network
- Introduced a Mentorship Programme
- Increased engagement with our Volunteers



Strategic Pillars

Achieve Operational Efficiency

- Updated key processes: IT operations, Event Guidelines and Financial Guidelines
- Refined the Membership journey and improved onboarding, including automation and clearer communications
- Financial discipline was reinforced by improving event cost recovery, timely membership fee collection, and stricter budget controls
- Constitutional review undertaken to align governance and ensure future clarity
- Optimized our technology: Google Workspace, Stripe, and Glue Up contracts were re-negotiated, leading to cost savings and improved functionality
- A centralized archive system was established, with records now dating back to 2006, ensuring continuity and legacy preservation



Strategic Pillars



Strategic Pillars

Drive Purposeful Evolution

Key developments included:

- Reimagined 2nd Thursday events to foster richer dialogue and connection
- Launched co-created programming that showcases the talents of our members
- Updated value proposition to better reflect who we are and what we offer today
- Established the Advisory Council in the Constitution
- Harnessed the power of data: through tools like Glue Up, we gained valuable insights into Member demographics, event preferences and community engagement.



Highlights - Membership

- Maintained membership income despite severe change of landscape in SG - rising rental costs & legislative changes re working in Singapore.
- Welcomed over 90 new members, May 2025: 145 members.
- Renewal rates dropped from 33% to 23% in part due to challenges with technology (Glue Up) & poor engagement in the first half.
- Membership Campaigns (flyers, members in the spotlight)
- Improved retention rates in the final quarter through :
 - New membership journey
 - Enhanced value proposition
 - Introduction of a member's WhatsApp group, enabling more effective membership engagement

Highlights - Membership

Event Signage

Not a Member?

Join PrimeTime today to become part of a growing community of amazing women and, gain access to even more fantastic events and exclusive benefits!



Scan the QR code to find out more
We look forward to you joining us!



Terms & conditions apply and are subject to change. A membership fee of \$140 is charged annually. Membership can be cancelled at anytime.

Awareness Campaign



WHO WE ARE

We are an inclusive and international community where business and professional women in Singapore thrive professionally, lead confidently and inspire positive change.

primetime.org.sg

WHAT WE DO

We empower women through professional, social and community outreach activities, that enhance professional success and personal fulfilment.

primetime.org.sg

JOIN US!



WHAT WE OFFER

- Diverse & Supportive Network
- Professional & Personal Growth
- Mentorship & Coaching
- Social & Community Impact
- Volunteer Opportunities
- Exclusive Benefits

primetime.org.sg



primetime.org.sg

eNews & Post event Email CTA

You can find out more about our amazing speakers on our website and also find out about other events we have coming up.

Thank you for helping make our International Women's Day event a success and we look forward to seeing you again soon!

Become part of our amazing PrimeTime Community!

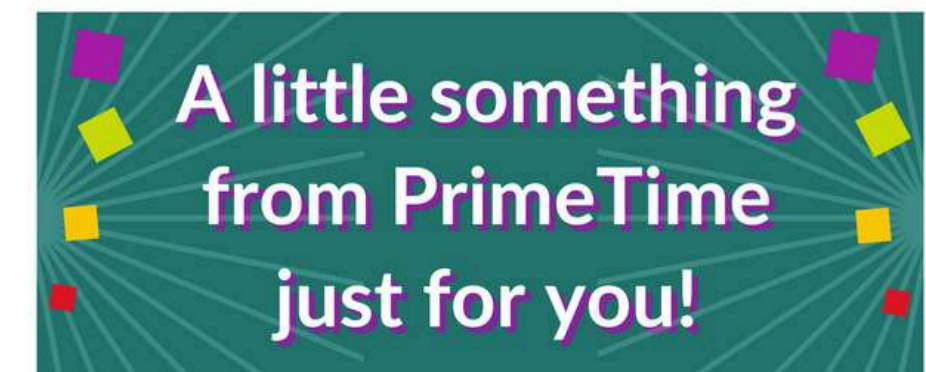
We loved meeting you and would love to have you as a member!

Being part of PrimeTime gives you access to a great community of women, a fantastic schedule of events and some great member benefits.

[Have a look at our website to find out more!](#)

[Join PrimeTime!](#)

Test & Learn Win Back Campaign



Dear Marketing,

We miss you! It was our pleasure to have you as PrimeTime Member and we would love to have you back with us.

To tempt you back we would like to offer you the **Member ticket price** for our amazing upcoming **2nd Thursday event** with Award Winning TV & Radio Host, Michelle Martin, on how to 'Unleash your Unfair Advantage'.

Highlights - Volunteers

- Appointed a dedicated volunteer team (director and deputy)
- Streamlined volunteer onboarding process
- Our Volunteer Community remained strong with a year high of 58 with our Volunteer Connect Events and WhatsApp group facilitating sharing and community spirit.

**We simply would not be able to operate without the time and effort of our volunteers. In fact, we would not be where we are today without the support and dedication of our wonderful team of volunteers.
THANK YOU!!**



Highlights - Events

- Curated a diverse lineup of over 50 events over the last year

Last Chance to Join:

Unleash your Unfair Advantage

with

Michelle Martin

Award winning Radio & TV host

THURSDAY 15TH AUGUST
6:00 PM - 9:00 PM

Accelerating Action Together
Let's Celebrate International Women's Day

<i>KeyNote Speaker</i>	<i>Speaker</i>	<i>Speaker</i>	<i>Speaker</i>
Karolina Gwinner	Sonali Bhattacharya	Theodora Voutsas	Archana Amlapure
<i>Speaker</i>	<i>Speaker</i>	<i>Speaker</i>	<i>Master of Ceremony</i>
Lakshmi Ramachandran	Valerie Chow	Serene Seng	Nadine Nached

THURSDAY 13 MARCH | 7 PM - 9 PM | NOVOTEL STEVENS

2ND THURSDAY

WOMEN LEADING THE GREEN REVOLUTION

ELIZABETH KONG INDEPENDENT NON-EXECUTIVE DIRECTOR AND BOARD SUSTAINABILITY COMMITTEE MEMBER OF SINGAPORE POST	SUZY GOULDING HEAD OF SUSTAINABILITY, APMEA, MSL / PUBLICIS GROUPE; ASIA LEAD, SALTER BAXTER; VICE-PRESIDENT AND CO-CHAIR MARKETING AND COMMUNICATIONS BUSINESS COMMITTEE, BRITISH CHAMBER OF COMMERCE SINGAPORE	MRINALINI VENKATACHALAM REGIONAL DIRECTOR, ASIA AND OCEANIA, WECONNECT INTERNATIONAL BOARD MEMBER; SCWO BOARD MEMBER; WISE SINGAPORE - WOMEN IN SUSTAINABILITY AND ENVIRONMENT
FLORENCE BOSTYN DIRECTOR, METAL AND MINING, ING BANK; SUSTAINABILITY CO-CHAIR, PRIMETIME BUSINESS AND PROFESSIONAL WOMEN ASSOCIATION	NIHARIKA GUPTA HEAD OF CONSUMER MARKETING FOR SEA, ADIDAS EXECUTIVE BOARD MEMBER; MEMBERSHIP DIRECTOR, PRIMETIME BUSINESS AND PROFESSIONAL WOMEN ASSOCIATION	MONIKA KAPSALIS FINANCE HEAD - APAC SIEMENS; SUSTAINABILITY CO-CHAIR, PRIMETIME BUSINESS AND PROFESSIONAL WOMEN ASSOCIATION

THURSDAY 10TH OCT | 6:30 PM - 9:30 PM
THE AMERICAN CLUB

Highlights - Events

SIG ARTS

Discover Creative Pottery Art

Unleash Your Imagination and Craft Timeless Ceramic Masterpieces

SIG MINDFULNESS

Mastering the Art of Manifestation
by *Irina Iashvili*

HARNESS YOUR INNER POWER AND MASTER THE ART OF MANIFESTATION

Thursday 3rd October
7:00pm - 9:00pm
The Working Capitol

Join us for **Investment Updates & Wine Tasting**

in partnership with **Citigold**

Wednesday 18th September
6:30pm - 9:30pm
at Citi Wealth Hub

Scan to buy your ticket now!

MOTHERS CONNECT

Mothers Connect is back!

Join us at the next **Coffee Connections** to find out more.

SATURDAY 19TH OCTOBER | 10:00 AM - 12:00 PM

SIG HR & CAREERS

Career Change: Turning Transitions into Your Triumphs

Dolon Mitra
Director Leadership Development of Change et Al

Anna Ong
Founder of What's Your Story Slam

Melanie Voskamp
Revenue Manager Asia at Milbank LLP

WED 20TH NOVEMBER | 06:30 PM - 09:00 PM
CRANE @ CLAYMORECONNECT

Our next book for April's Book Club is *'The Anxious Generation'* by Jonathan Haidt.

Join us to discuss this insightful and thought provoking work.

SIG CAREERS

Demystifying the Board Room

Would You, Should You, Join the 'Board Club'? with Fiona Shand

TUESDAY 24TH SEPTEMBER | 6:30 PM - 9:30 PM

Highlights - Events


COFFEE CONNECT

Coffee Connections with PrimeTime

We can't wait to meet you!

Every 1st Wednesday and 3rd Saturday of each month is an opportunity for you to meet, connect and network with like-minded professional women.

Join Us!



WEDNESDAY 2ND APRIL | 10:00 AM - 12:00 PM | SO FRANCE DUO



PrimeTime Year End Party 2024!



Thank You for an Incredible 2024!
Cheers to more events and more connections in 2025!



Highlights - Programmes

- **Coaching Connect:** A vibrant and diverse coaching community that meets regularly to share ideas and support each other; also a published roster of talented Coaches on our website for both Members and non-members to connect with.
- **Mentorship Programme:** A live roster of talented Mentors published on our website allows members to connect for personal and career mentorship for a term suitable to their needs.
- **Outreach:** Our Membership community was active in supporting three main outreach activities this term; Enabling Village, Pink Ribbon Walk and Aidha.

Highlights - Coaching Connect



Highlights - Mentorship

Registrations are open!

Mentorship Programme 2025



Join the PrimeTime Mentorship Programme to mentor or be mentored. Complimentary to all members, the programme aims to support you in achieving your professional and personal goals.



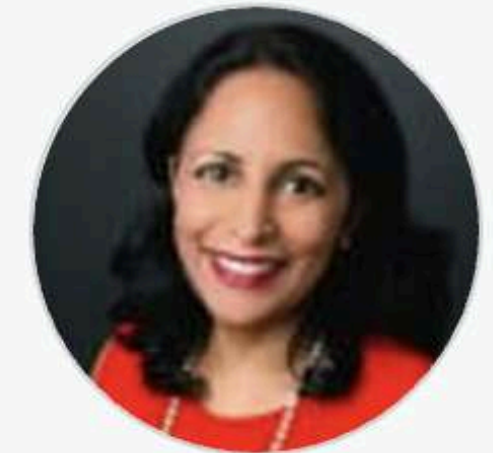
Mentoring Team



Daria Huck
Founder &
Executive Coach




Priya Khivansara
Strategic Global
Rewards Executive




Deepali Kidambi
COO, CAO, Chief of
Staff

Highlights - Outreach



2ND THURSDAY



**Make a Difference:
Embrace Social Outreach with
Primetime**

Thursday 11 July | 6:00pm - 8.30pm



aidha

They help us build our lives.

Donate to help build their future!



aidhaTM
sustainable futures through financial education

#AccelerateAction for women by supporting domestic helpers!

Highlights - External Marketing

- Promoting all events and Programmes on our social channels and Partner's social channels
- Promoting Primetime's visibility by engagement with partners
- Focusing on Member engagement while spreading awareness of the upcoming events as well shared post events stories

LinkedIn

Post Impressions: 38.2K

Organic Page Views: 2.4K

Engagement Rate : 12.4%

Facebook

Views : 35.1K

Reach : 12.9K
(221% Increase)

Content Interactions : 619
(100% Increase)

Instagram

Views : 49.4K

Reach : 11.3K
(125% Increase)

Content Interactions : 175
(37.8% Increase)

Highlights - External Marketing

- Enhanced PrimeTime's visibility and engagement through PR & partnership with Expat Living



**Truly Expat Podcast
Presents: Episode 48:
The Expat Tool Kit:
PrimeTime: Build your
Community of
Professional Women in
Singapore**

**Release Date
Tuesday 26 November 2024**

Championing Success in Women



PrimeTime Business and Professional Women's Association aims to empower women to achieve their highest potential through events, programmes and more. We find out more from the board team.

Tell us a bit about the activities and events the Association puts on for members.
The Association was founded in 1997 by Juanita Woodward. We're an international and multicultural, 100 percent volunteer-led, non-profit organisation.
We empower women through professional, social and community outreach activities that enhance professional success and personal fulfilment.
On the second Thursday of every month, we have our flagship event. Members and guests meet to network and learn from industry experts and key opinion leaders.
We also have 12 special interest groups – professional subgroups like Human Resources, Law and Finance, and also more social subgroups like Bookclub, Mothers Connect and Mindfulness. These are organised with the intention to support women to navigate their journey to achieve their personal goals.

Who are your members?
We're an inclusive and diverse community covering more than 40 nationalities including Singaporean, British, American, Indian, Australian and Canadian. These women are active in many different sectors and career stages in different functions.

Why should someone join PrimeTime?
We support women with their business and professional objectives in Singapore. When women join PrimeTime, they're viewed as leaders in their own right. We encourage each of them to reach their highest potential, both professionally and personally, by providing several opportunities. These include member connections, knowledge sharing, networking, leadership programmes, coaching and mentoring programmes and a strong advocacy for our members.

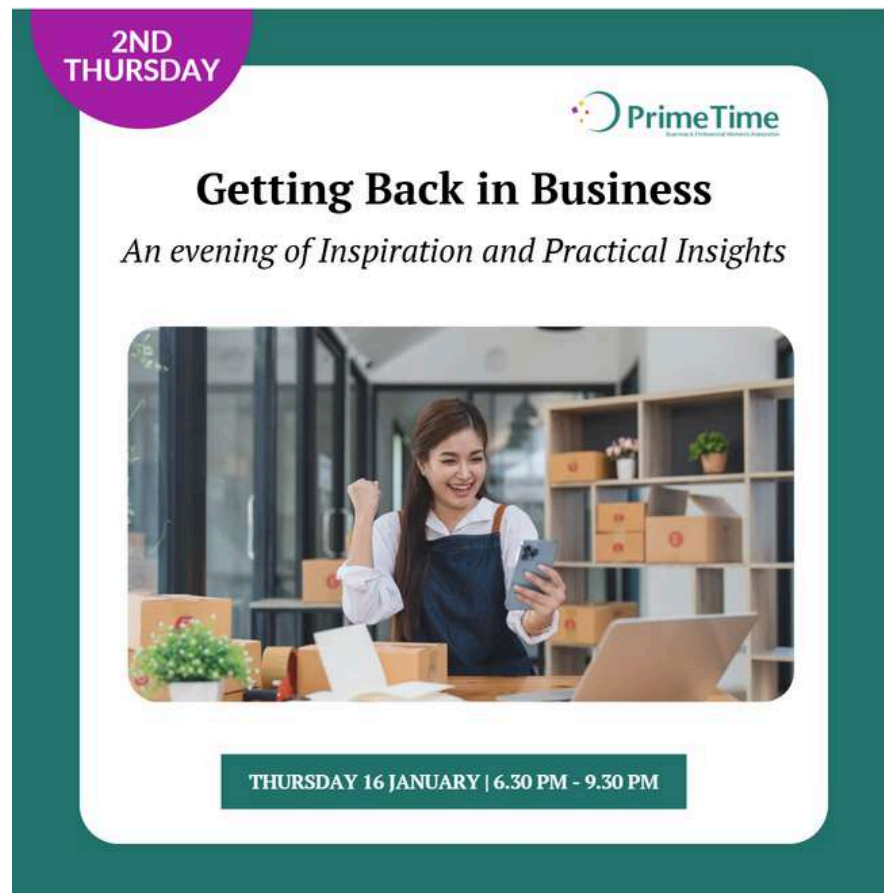
How long is a membership period and what can a member expect during this time?
Our membership is annual. Throughout the year, you can expect a unique community with whom you can learn, lead, connect and demonstrate your professional skills through volunteering, build your business and, above all, develop lifelong friends who have your back.
If you're curious to find out more, join our events via our website to experience the international women's community.

About the Board
The team consists of Esther Benschop, Ingeborg Wicherson, Sarah Lo, Anne Kariithi, Katja Zehner-Hinchliffe, Niharika Gupta, Lauren Munsch, Alison Cowan and Saumya Pandey. a

96 Waterloo Street
contactus@primetime.org.sg | primetime.org.sg
IG @primetimesingapore | FB @primetime_singapore

Highlights - External Marketing

- Leveraged our social channels to drive awareness and promote events to a wider audience
- Further enhanced our reach to and engagement with Members



2ND THURSDAY

PrimeTime
Business and Professional Women's Association

Getting Back in Business

An evening of Inspiration and Practical Insights

THURSDAY 16 JANUARY | 6.30 PM - 9.30 PM



Accelerating Action Together

Empower, inspire, and equip you with the skills to own the space where your voice deserves to be heard.



JOIN NOW

THURSDAY 13 MARCH | 7 PM - 9 PM | NOVOTEL STEVENS



Join us for the PrimeTime Year End Party!

Don't miss out on a fun-filled evening!



JOIN NOW

THURSDAY 5TH DEC | 6:30 PM - 9:30PM



Accelerating Action Together

Let's Celebrate International Women's Day

KeyNote Speaker  Karolina Gwinner	Speaker  Sonali Bhattacharya	Speaker  Theodora Voutsas	Speaker  Archana Amlapure
Speaker  Lakshmi Ramachandran	Speaker  Valerie Chow	Speaker  Serene Seng	Master of Ceremony  Nadine Nached



JOIN NOW

THURSDAY 13 MARCH | 7 PM - 9 PM | NOVOTEL STEVENS

Highlights - Internal Marketing

- It has been a busy 12 months for internal marketing with the focus being on Member engagement and communications
- We have tried to streamline email comms to avoid sending too many, introducing more regular emails on upcoming events and leveraging other channels

98 Emails sent

Consolidating & streamlining in 2025 to increase open rates.

Previously Open Rates for PrimeTime emails were c.46%

Average Open Rate 38%

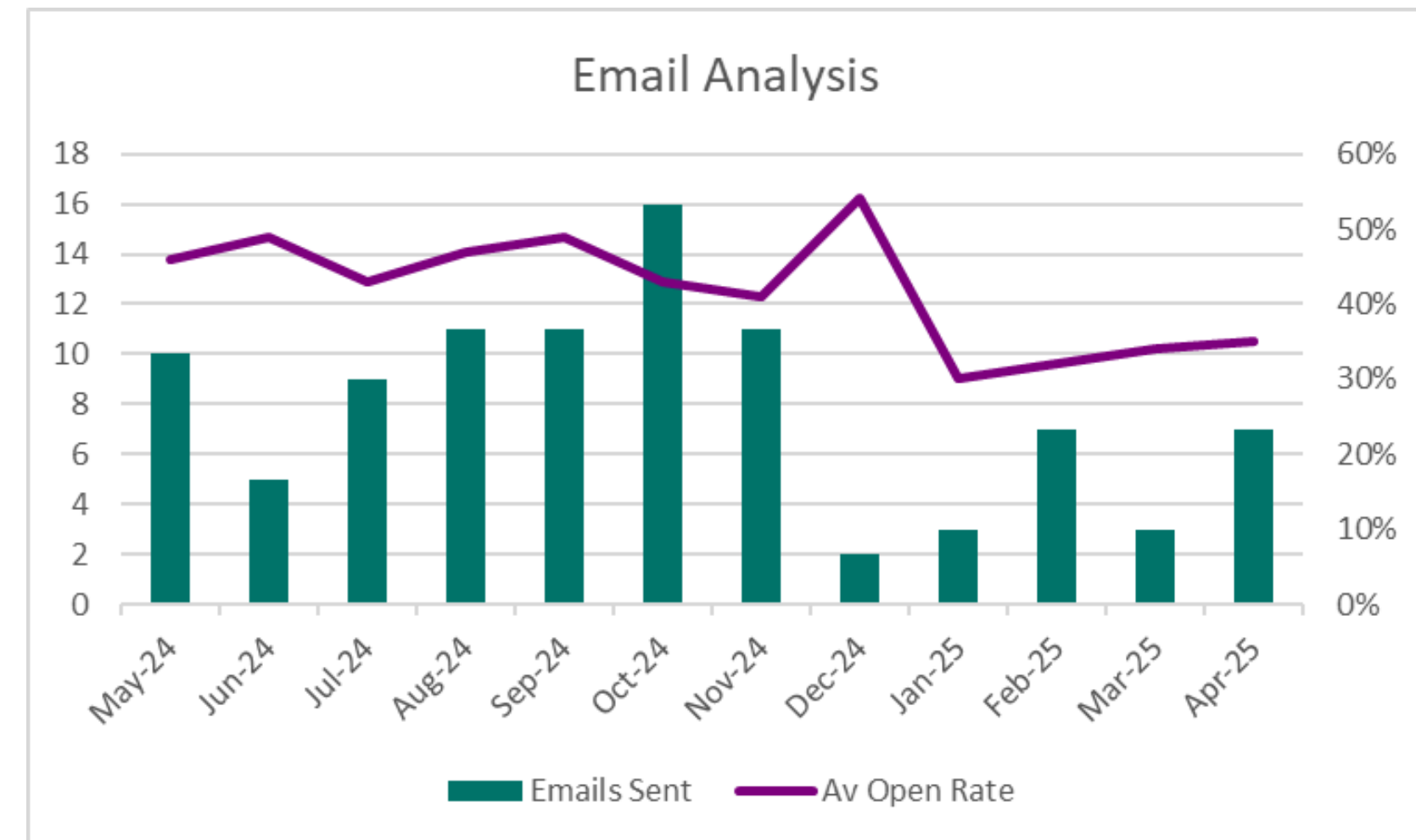
A good email open rate is generally considered to be between 15% & 25%.

This increases to 40% - 50% for internal comms so we can improve.

Average Click Through Rate 1%

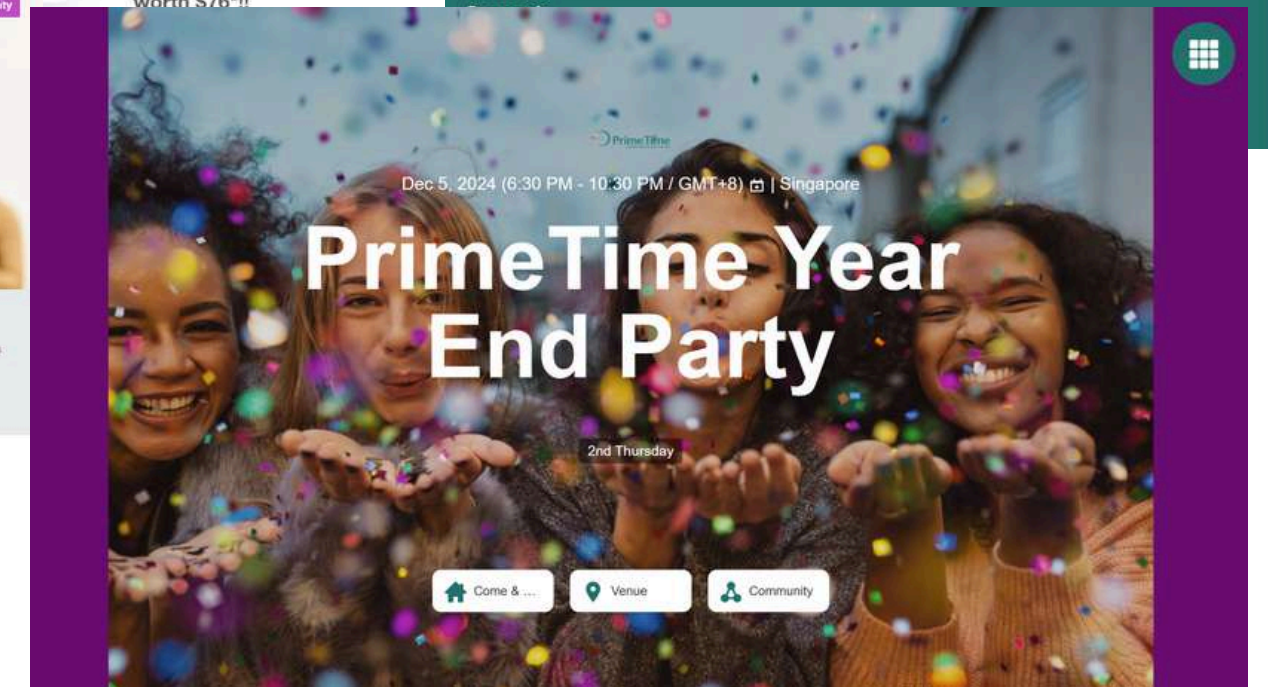
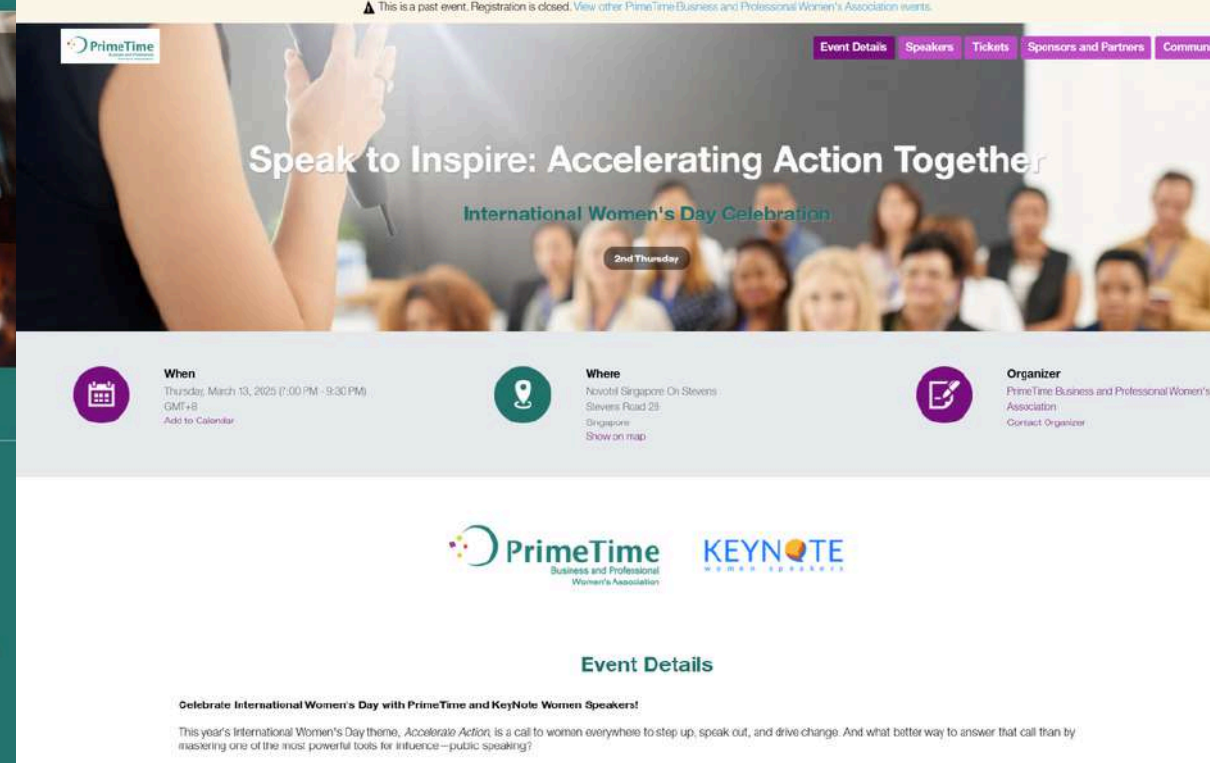
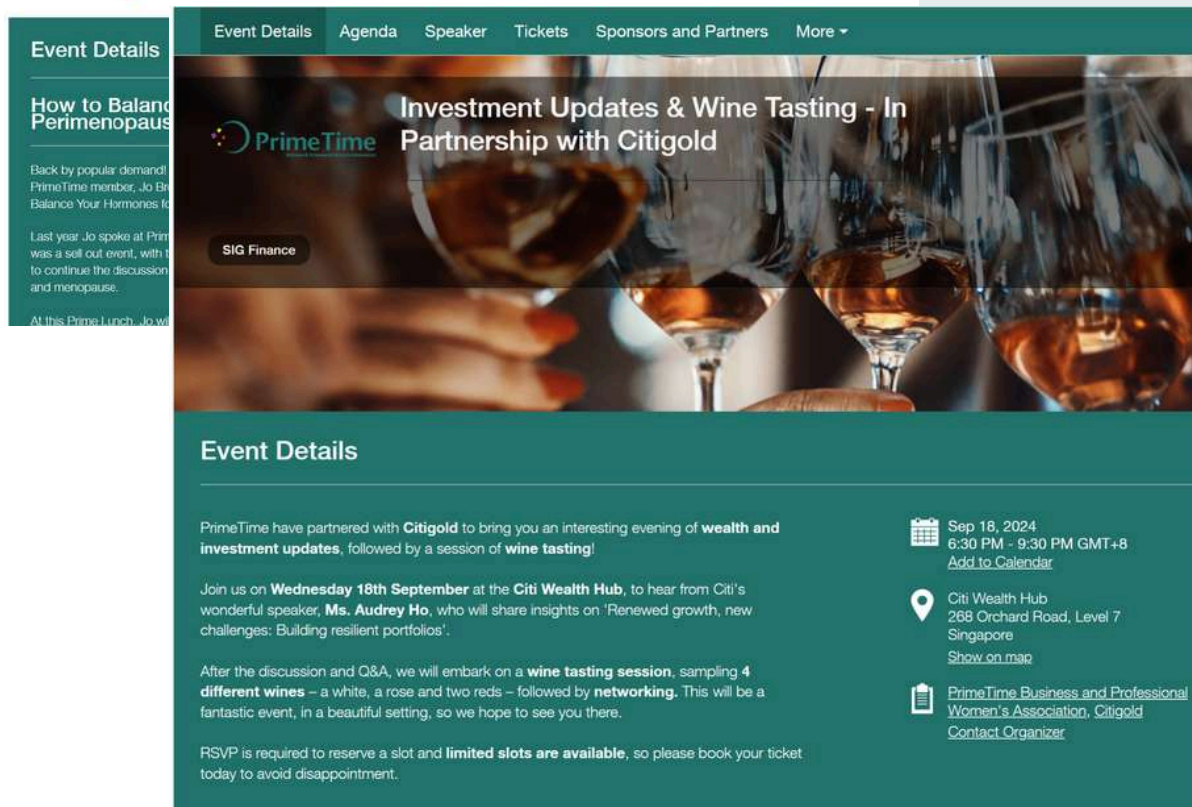
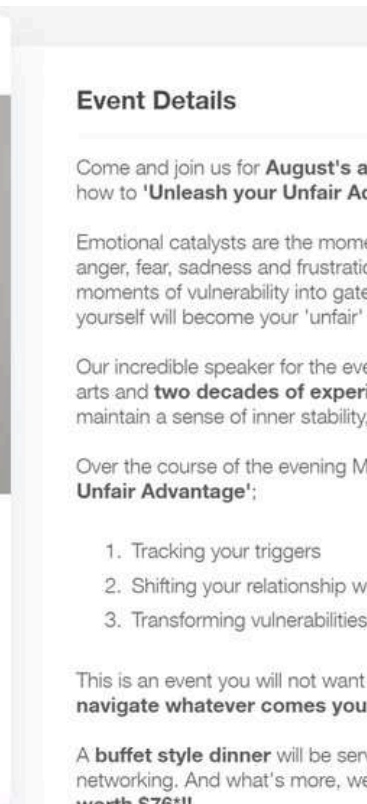
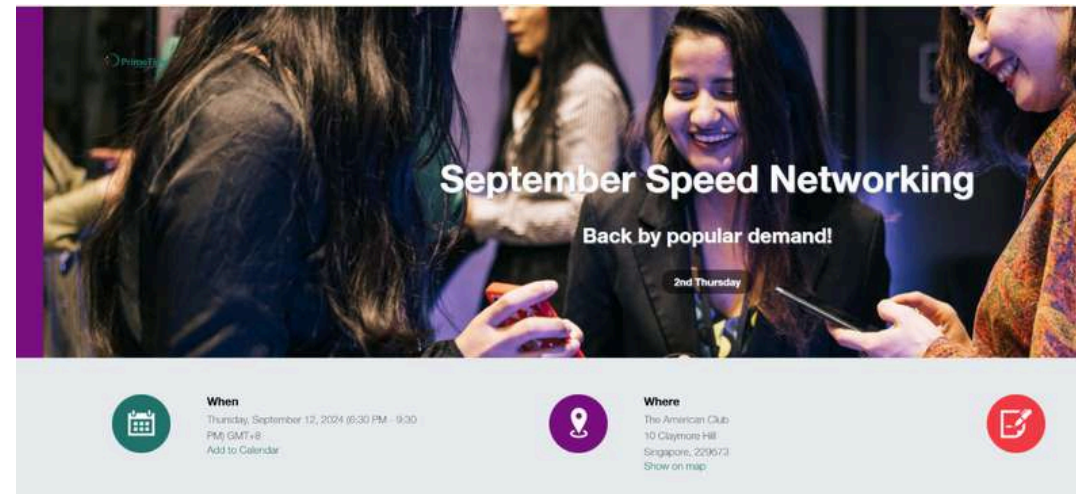
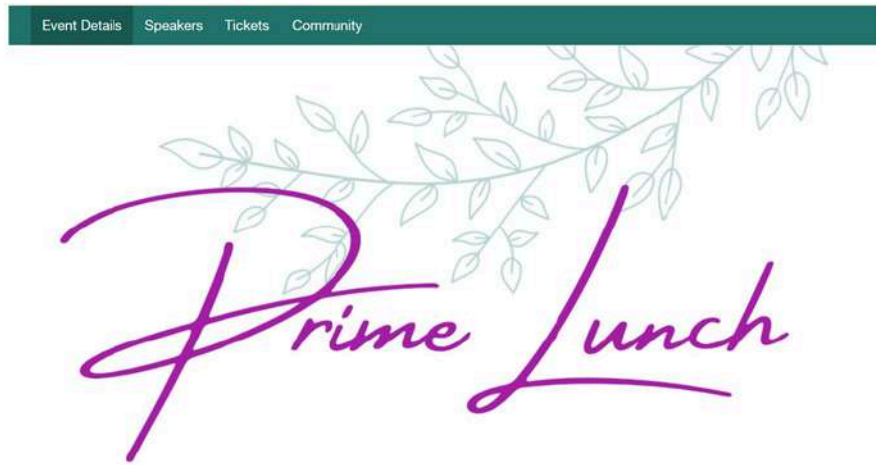
An optimal CTR for email marketing campaigns is 2.66%, but can range from 1% -5% depending on the industry.

Space for improvement.



Highlights - Internal Marketing

- 54 Event pages created and published
- Partnerships with ExpatLiving, Keynote & CitiGold



Highlights - Internal Marketing

Event EDMs



Demystifying the Board Room
Join us for an exclusive evening with Fiona Shand, a leading Corporate Governance expert & litigation lawyer

TUESDAY 24TH SEP | 6:30 PM - 9:30 PM

PrimeTime

Register Now

Dear Marketing,

What really goes on in a Board Room? What does a Board role require and what are the dynamics at play? And most importantly is joining a Board, be it a corporate or a non-profit, the right decision for you and your career?

PrimeTime is excited to host an exclusive evening with Fiona Shand, a leading Corporate Governance expert and litigation lawyer from Australia to 'Demystify the Board Room' and shed light on the opportunities and challenges taking a role on a Board presents.

With over 30 years of experience, Fiona has an impressive track record, including landmark legal cases and board reviews for listed Australian companies. She is a highly respected speaker and was the launch speaker for the BoardAgender initiative in Singapore with outstanding feedback.

Fiona is the perfect person to take us through everything you need to know about joining a Board and serving on one, so book your ticket today for this insightful and interactive session!

Please note: Ticket numbers are limited due to the nature of this event and ticket prices include a buffet dinner.

Register Now

Speaker



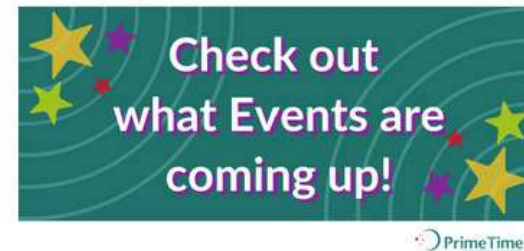
Fiona Shand
Shand & Associates
View Bio

Event Details

Key Event Highlights:

- Expert Insight: Fiona will share her extensive knowledge on boardroom dynamics,

Monthly eNews



Check out what Events are coming up!

PrimeTime

Dear Marketing,

We hope you have been enjoying the events of the last month and are ready for some more exciting evenings!

September was indeed a busy month with everything from Speed Networking, to wine tasting and Pilates, and finishing up with a phenomenal event on the 'Demystifying the Board Room' with leading Corporate Governance expert and litigation lawyer Fiona Shand.

This month we have an equally varied schedule, so please have a look and book your tickets! See you soon!

2nd Thursday Flagship Event



Empowered & Sustainable: Women Leading the Green Revolution
Join us for an inspiring panel discussion on the vital role women play in driving sustainability

THURSDAY 10TH OCT | 6:30 PM - 9:30 PM

PrimeTime

October's 2nd Thursday event is all about celebrating the pioneering roles women play in driving sustainable practices.

Join us for an engaging and enlightening panel discussion that showcases the vital role women play in driving sustainability initiatives across various industries.

Through real-life case studies, discussions, and strategies highlighting women's critical roles in promoting sustainable practices in their workplaces and communities, this event aims to highlight the unique challenges of climate change and sustainable development.

We have an inspirational panel of speakers lined up to take us through the discussion, so this will be an event you do not want to miss!

The ticket price includes an international dinner buffet and one glass of wine.

Get your Ticket

Walk with PrimeTime at the Pink Ribbon Walk!

We are thrilled to invite you to walk with us at the Pink Ribbon Walk 2024 on 26th October as we come together to support an incredibly important cause—raising awareness about breast cancer and showing solidarity with those affected by it.

This event is more than just a walk; it's an opportunity to stand united as a community, raise funds for the Breast Cancer Foundation (BCF), and make a meaningful difference in the lives of so



Post Event EDMs



International Women's Day
Thank you for coming & celebrating with us!

PrimeTime

Dear Marketing,

What a way to celebrate International Women's Day! We had a fantastic night and we hope you did too.

It was an absolute pleasure to bring so many wonderful speakers together to share their inspirational stories and bring this year's International Women's Day theme, *Accelerate Action*, to life.

We also could not have done it without our great partner KeyNote Women Speakers who were instrumental in putting the event together and getting such inspiring speakers involved.

We hope you left the event feeling empowered and ready to harness your own skills to take the stage or own any room, and make your voice heard! And hopefully you got a chance to network with friends and members, and meet some new people as well.

You can find out more about our amazing speakers on our website and also find out about other events we have coming up.

Thank you for helping make our International Women's Day event a success and we look forward to seeing you again soon!

Become part of our amazing PrimeTime Community!

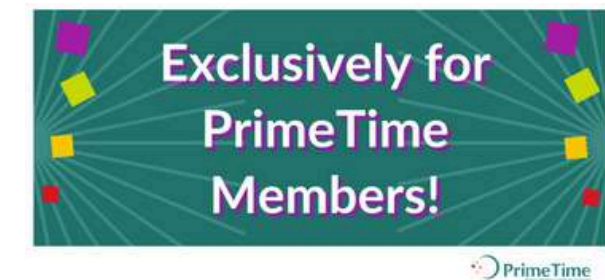
We loved meeting you and would love to have you as a member!

Being part of PrimeTime gives you access to a great community of women, a fantastic schedule of events and some great member benefits.

Have a look at our website to find out more!

Join PrimeTime!

Important Announcements



Exclusively for PrimeTime Members!

PrimeTime

Dear Marketing,

We are pleased to announce the launch of our exclusive, Member's only PrimeTime WhatsApp Community!

It is designed just for Members to keep you updated on all things related to PrimeTime, from announcements to events. It is the perfect place to connect with other Members and make new connections.

We can't wait to get the conversation started and chat more with our wonderful Members!

Regards,
The PrimeTime Executive Board 2024-2025

Please note: The WhatsApp Community is for PrimeTime Members only and if your membership expires or lapses you will not be able to access the Community. This is to protect our Members who pay the annual fee and ensure the Community remains a benefit to those Members. Thank you for your understanding.

Join the WhatsApp Community

To join the WhatsApp Community, please scan the QR code and you will be added.

Please note this may take a day or two as we have to check Member status and add everyone to the Community.

Any issues please let us know.



Members Connect

The perfect place for Members to connect and chat about anything and everything. It's also a great way for new Members to introduce themselves and meet others, and find people you have connected with at events!



2nd Thursday Events

Your one stop shop for PrimeTime's flagship monthly event series.

Find out about the next event and connect with who is going, find out what



Highlights - Internal Marketing

- Launch of PrimeTime's first Whatsapp Community on 14th April
- Exclusively for our Members and designed to bring our PrimeTime community together



Members Connect

The perfect place to connect and chat about anything and everything. A great way for new Members to introduce themselves too!



2nd Thursday Events

Everything about PrimeTime's flagship monthly event series, connect with who is going, access content and catch up with Members you met.



Special Interest Group Events

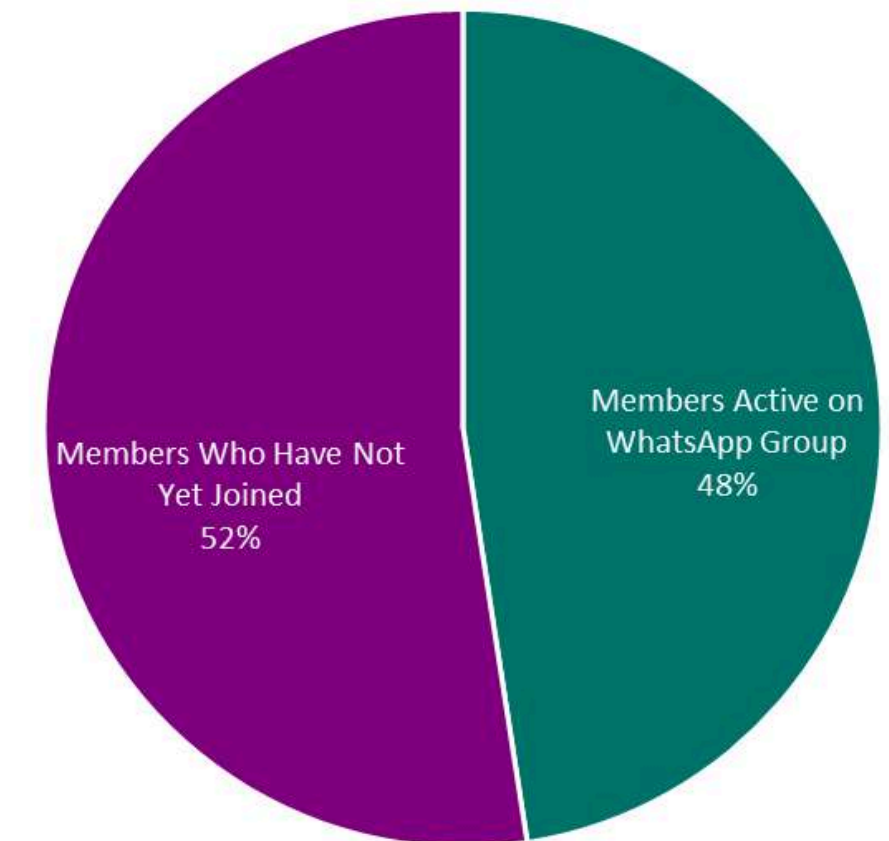
Find about events, plan new events, share information & content from previous events or just for fun, and discuss new SIGs and ideas.



Member's Business Connect

A dedicated space for Members to promote and share information about their own businesses and support other Member entrepreneurs.

WhatsApp Community Engagement



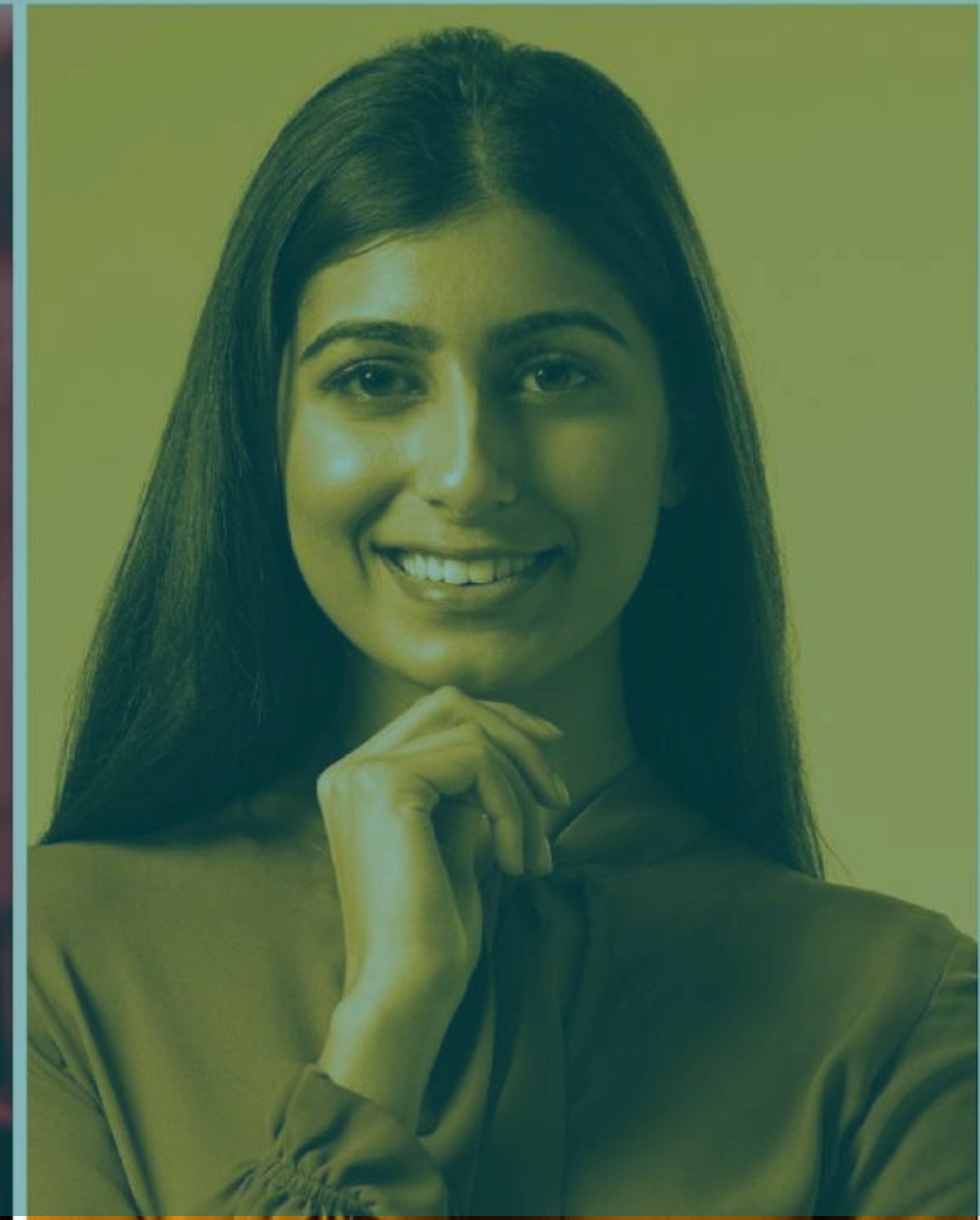
Almost half of our Members have joined so far. More communications are planned to increase engagement.

Highlights - Internal Marketing

**PrimeTime Members
WhatsApp Community**

**Join now by scanning the
QR code**





Treasurer's Report

Katja Hinchcliffe

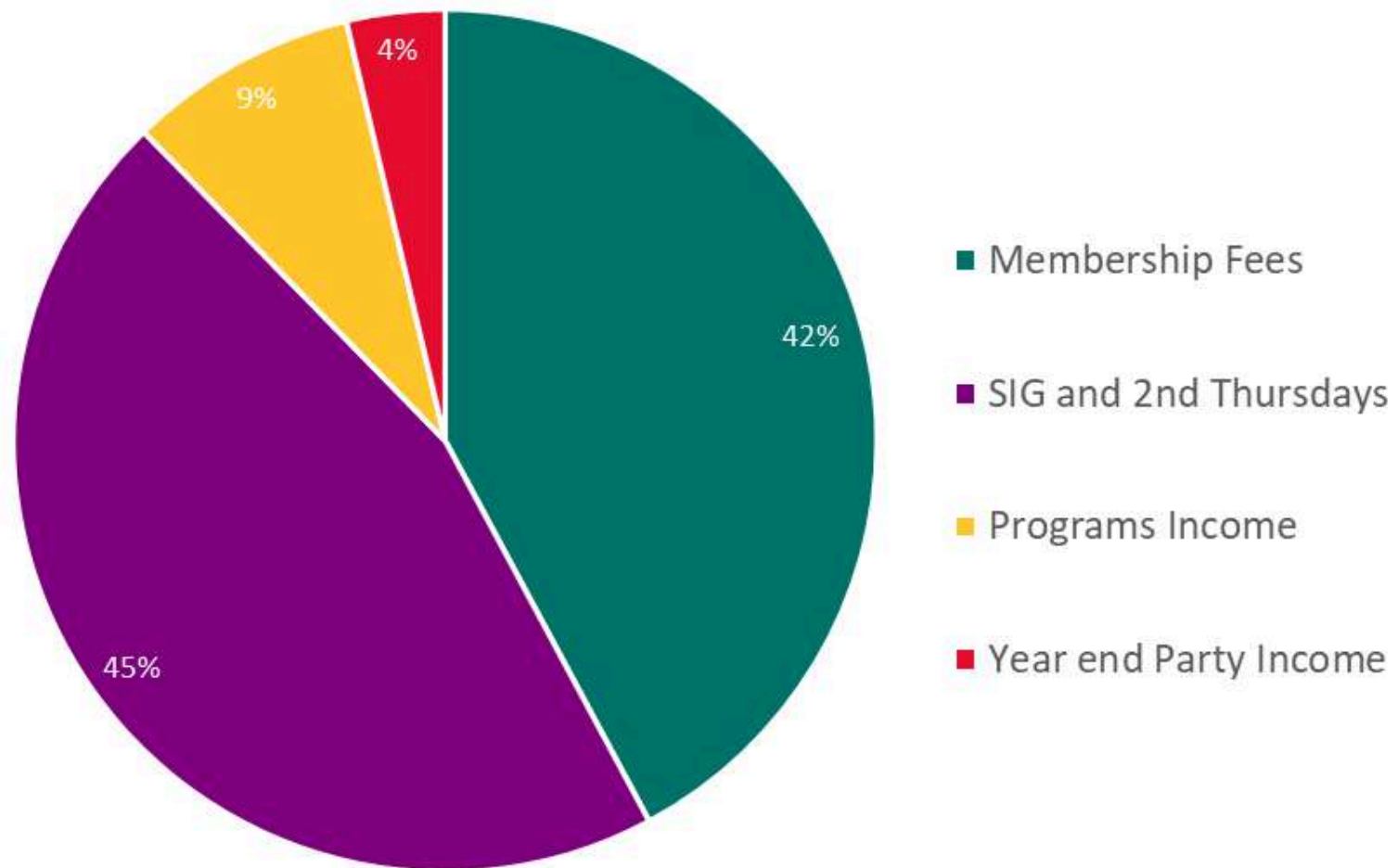
Finance Report - year ending 31/12/2024

Income Statement	2024	2023⁽²⁾	Variance	2023⁽¹⁾	2022	2021	2020	2019
Income	47,912	49,968	-4%	63,219	47,956	66,628	119,882	101,727
Expenses	56,054	53,745	4%	92,003	29,395	53,659	91,769	101,494
Net Profit / Loss	(8,142)	(3,777)		(28,784)	18,561	12,969	28,113	233
Balance Sheet								
Total Assets	76,299	85,404	-11%	90,094	123,548	108,077	137,046	93,137
Total Liabilities	12,361	13,324	-7%	14,236	18,906	21,997	63,934	48,138
Net Funds	63,938	72,080	-11%	75,858	104,642	86,080	73,112	44,999

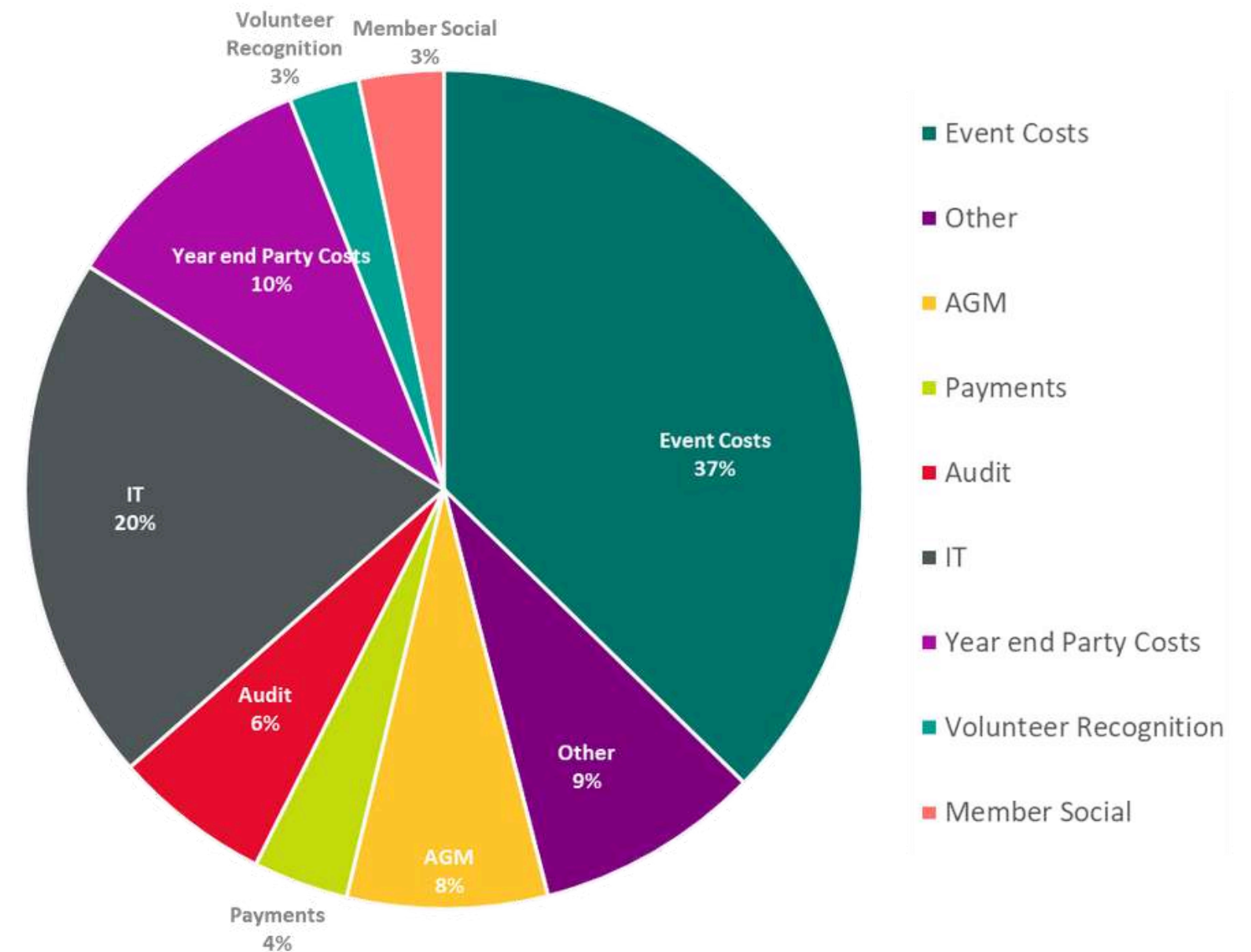
- Comparative information is 11 months (vs 12 months in 2024).
- Full year financial loss of \$8.1k came in under the budget.
- Income down across all categories but decrease is partially offset by \$4k of Programme Income.
- Membership fee increase of \$10pa as of 1 January 2025 (no increase in over 12 years, possibly longer).
- YoY higher IT costs will be reduced from H2 2025 by cutting the number of email accounts.
- Direct and indirect costs were both kept under control and optimised wherever possible but we are not immune to inflationary pressures.
- Fully transitioned to XERO (including Balance Sheet).

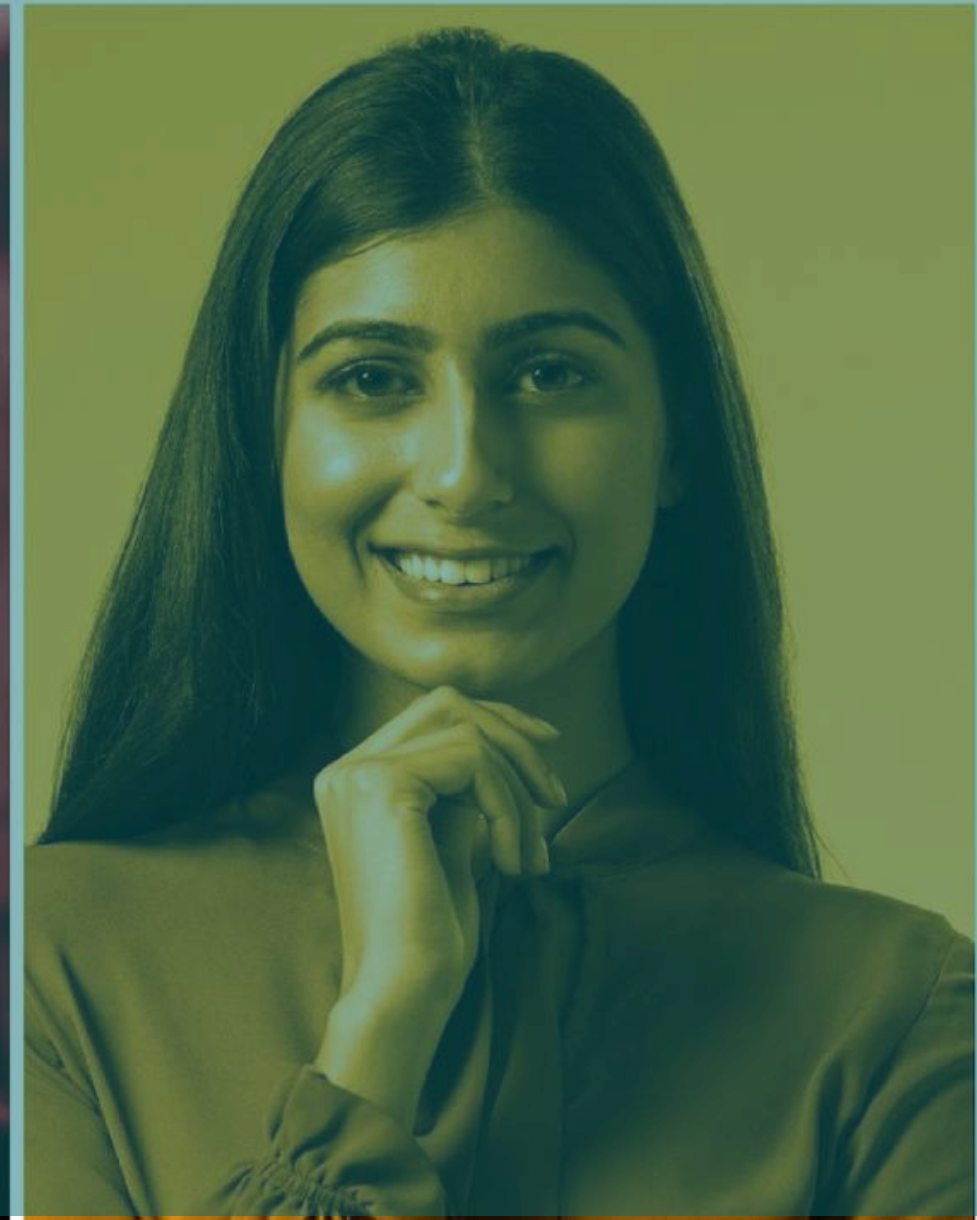
Breakdown by Categories

2024 Income by Category



2024 Costs by Category





Conclusion Board Term 2024-2025



Ordinary Resolution 2

To adopt the President's Report including
Annual Report of the Board for 2024/2025

(<https://primetime.org.sg/annual-general-meeting>)



Ordinary Resolution 3

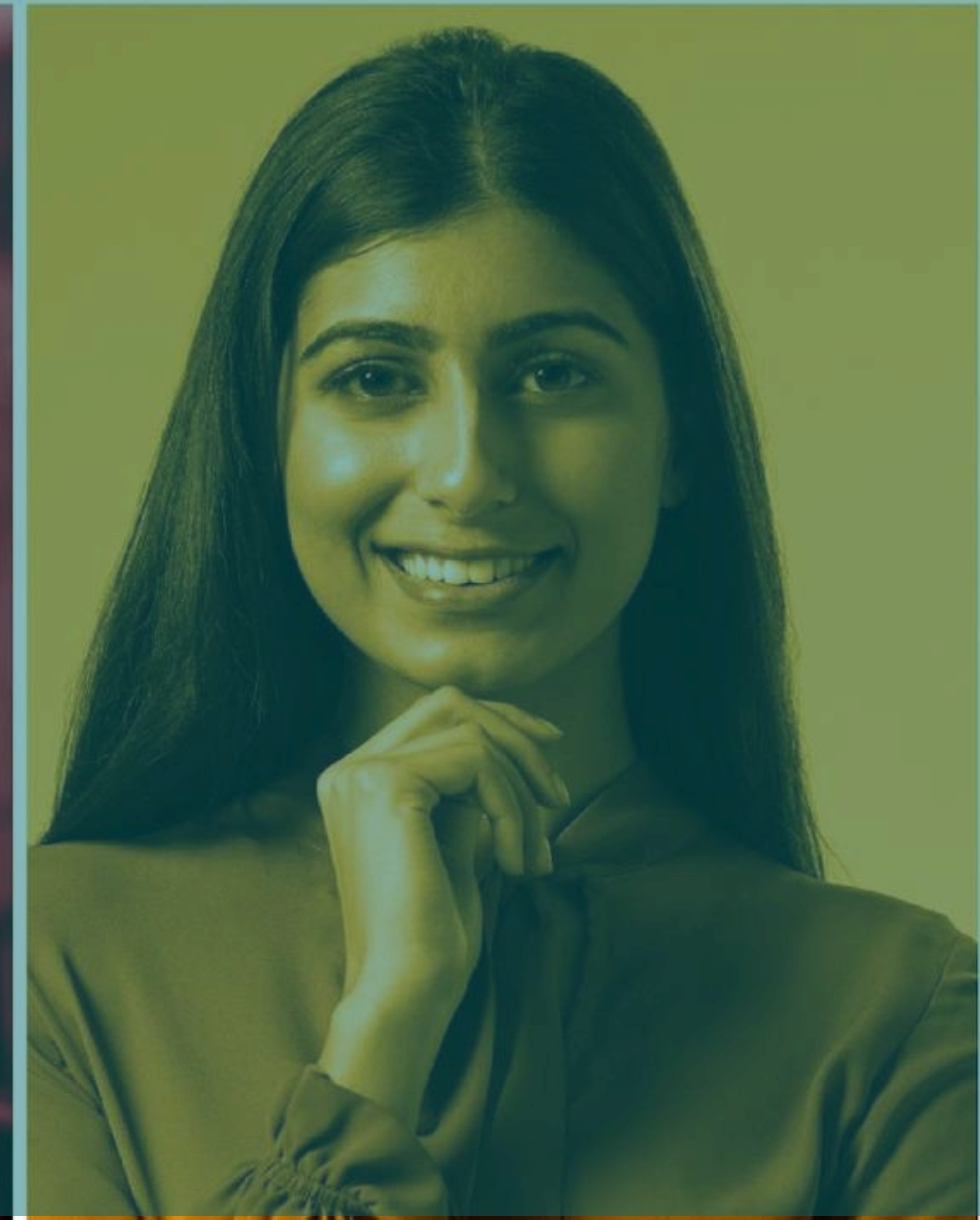
To adopt the audited Financial Statements for the year ended 31
December 2024

(<https://primetime.org.sg/annual-general-meeting>)



Ordinary Resolution 4

To re-appoint Messrs. Edwin Tay & Co as Auditors
for the following term 2025/2026



Proposed Constitutional Amendments

(<https://primetime.org.sg/annual-general-meeting>)

Proposed Constitutional Amendments

Rule No.	Existing Rule(s)	Renumbered Rule No.	Proposed Rule(s)	Explanations & Reasons for Amendments
1	This Society shall be known as the “Primetime Business and Professional Women’s Association” hereinafter referred to as the “Association”.	1	This Society shall be known as the “ PrimeTime Business and Professional Women’s Association” hereinafter referred to as the “Association”.	Correct spelling of the name PrimeTime
5.1.3	Honorary membership may be granted by the Board at its discretion. The term of an honorary membership is one year, and board approval will be required for any renewal.	5.1.3	Honorary membership may be granted by the Board at its discretion. The term of an honorary membership is one year, and Board approval will be required for any renewal. The honorary member will be informed in advance including the reason, term and rights.	Ensures clarity for Honorary Members as to their role and rights within the Association.

Proposed Constitutional Amendments

Rule No.	Existing Rule(s)	Renumbered Rule No.	Proposed Rule(s)	Explanations & Reasons for Amendments
9.2	The role of the Nominations Committee is to accept and qualify nominees for Board positions for election at the AGM and appointment during the Board year.	9.2	The role of the Nominations Committee is to accept and qualify nominees for Board positions for election at the AGM and appointment during the Board term .	Correct word to use given that members may change Board terms to more than a year.
10.7	Any Board member who is unable to fulfil her term may resign from the Board with written notification to the Secretary. A successor may be appointed by the Board to serve until the next Annual General Meeting.	10.7	Any Board member who is unable to fulfil her term may resign from the Board with written notification giving one month's notice to the Secretary. A successor may be appointed by the Board to serve until the next Annual General Meeting.	Allows for proper handover and gives the Board time to appoint a successor. Also ensures appropriate transition and continuity in the role.

Proposed Constitutional Amendments

Rule No.	Existing Rule(s)	Renumbered Rule No.	Proposed Rule(s)	Explanations & Reasons for Amendments
New Definition 4.10		4.10	“The Advisory Council” means the Advisory Council as referred to in Section 11 of the Constitution.	Included for clarity's sake.
11.7	The Board Members shall assume roles (titles and job descriptions) as defined in the ByLaws in alignment with the Objectives and relevant to the Association.	12.7 (Because of the creation of a new Section 11)	The Board Members shall assume roles (titles and role descriptions) as defined in the ByLaws in alignment with the Objectives and relevant to the Association.	Proper term used as it is not a job.



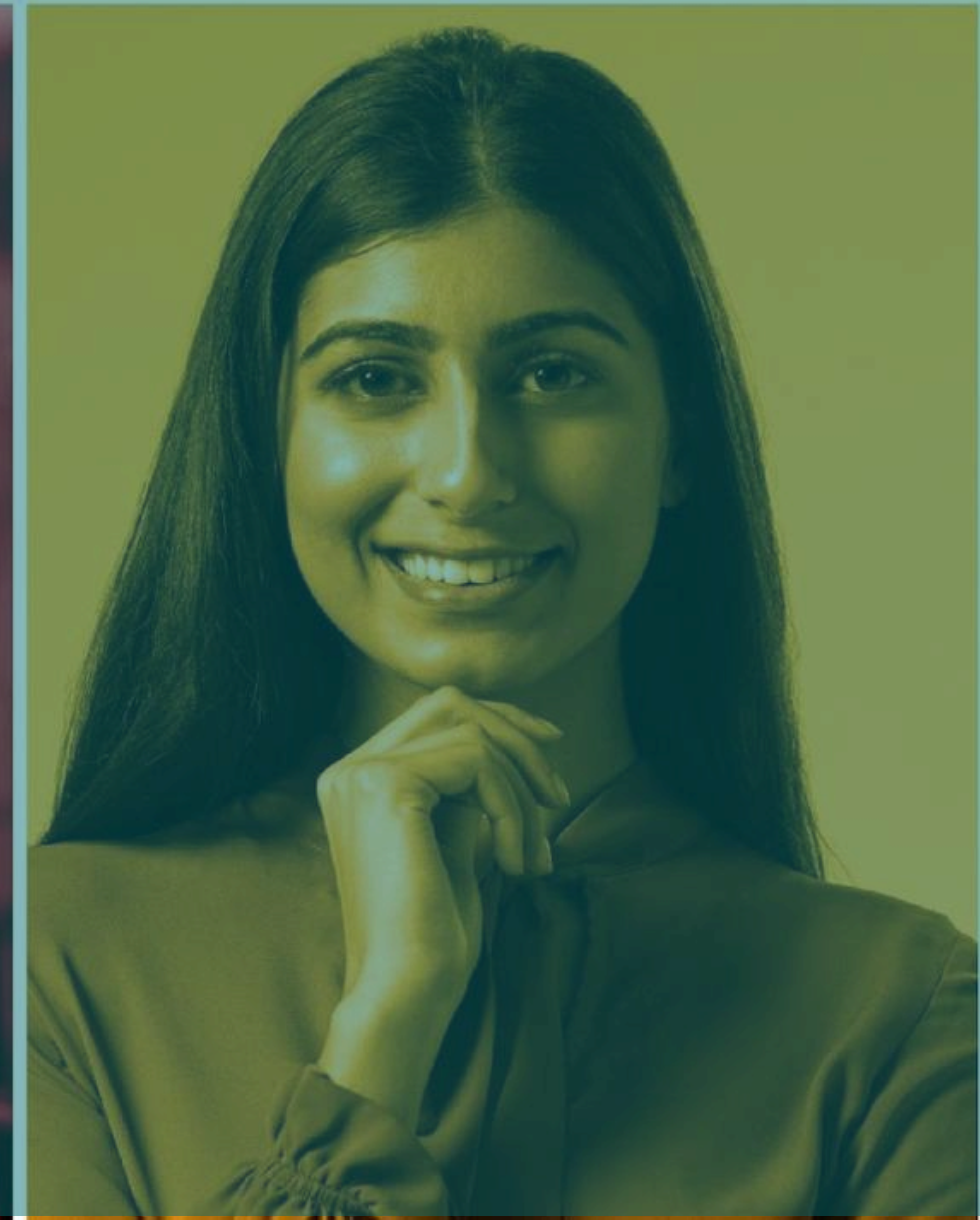
Ordinary Resolution 5

To proceed with the vote for the proposed Constitutional
Amendments



Special Resolution

To amend the Constitution of PrimeTime Business and Professional Women's Association as per the proposed Amendments



Board Nominations

Nominations Committee



Shilpa Karia

Portfolio CFO at Stepping Stone



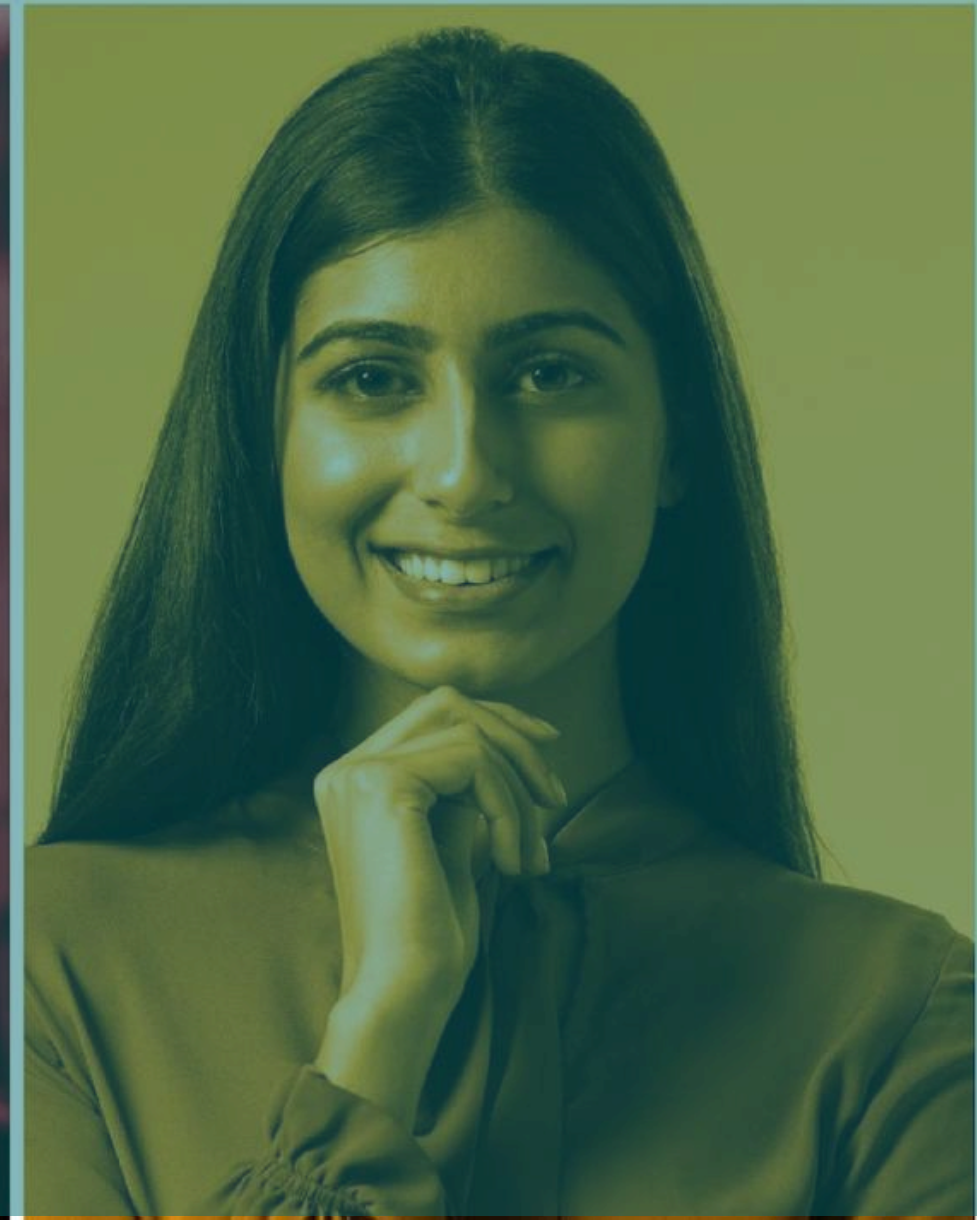
Dolon Mitra

Leadership and Transformation Expert
| Hogan & LUMINA Certified | HR
driving measurable success



Ploy Srisa-am

Site Acquisition Director at
Microsoft | ICF Associate
Certified Coach



2025/2026 Board Nominees

Executive Board 2025 - 2026

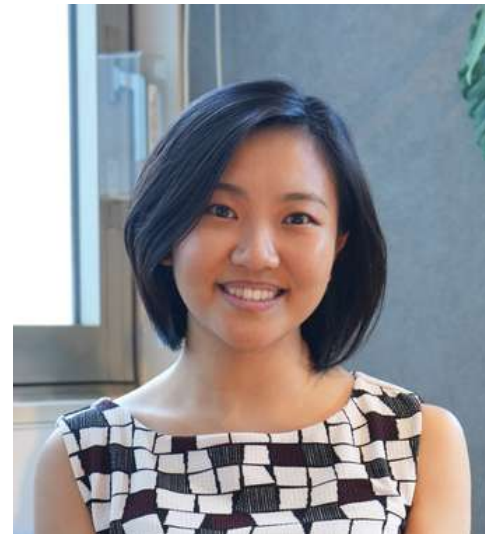
Proposed Nominees



President
Grace Chew



Vice President
Raisa Cervantes



Vice President
Megumi Yoshinaga



Secretary a.i.
Anne Kariithi



Treasurer
Glenna Goh



Volunteer & Membership Director
Louisa Lau



Marketing Director
Vacancy



Events Director
Vacancy



Programmes Director
Vacancy



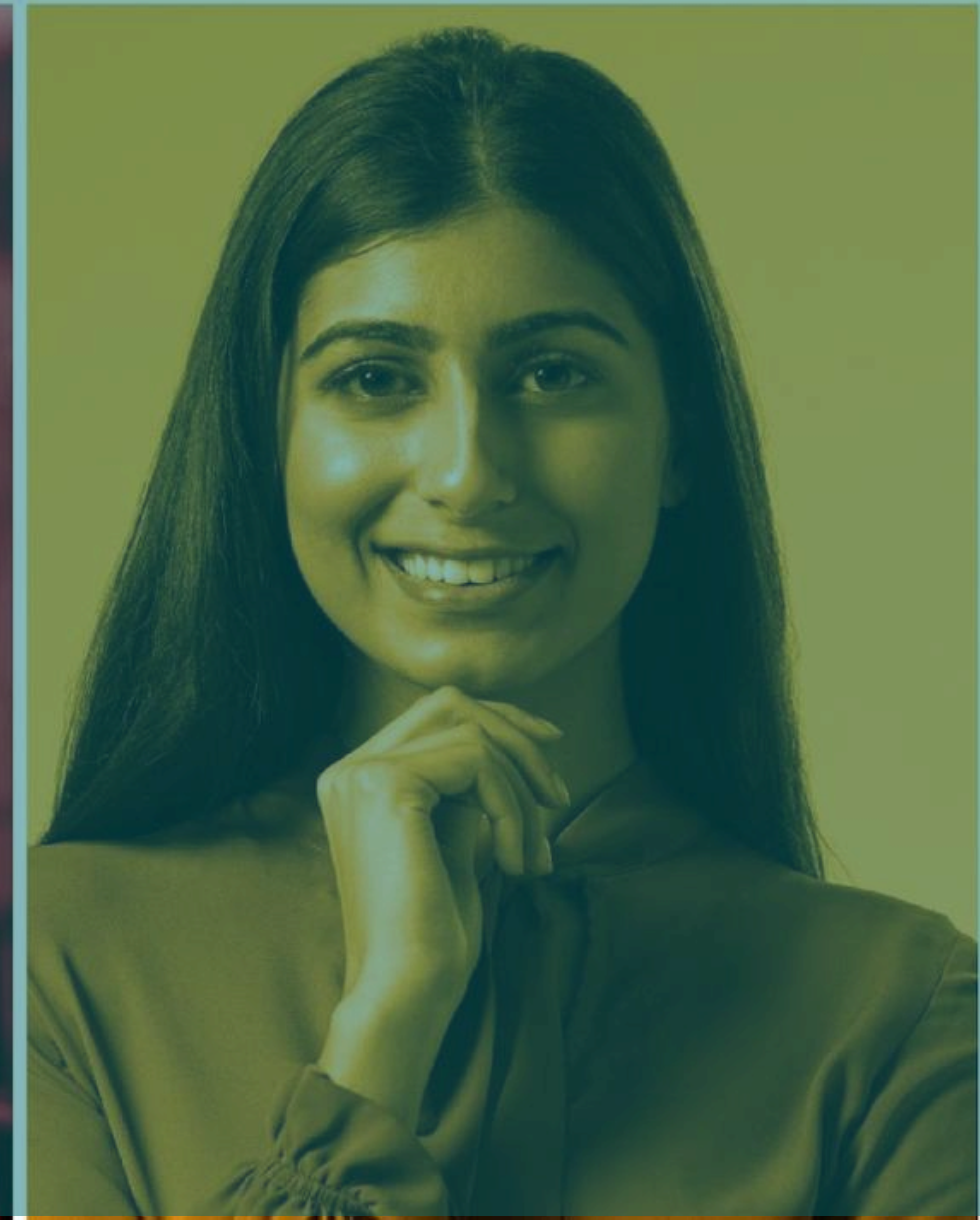
Ordinary Resolution 6

To elect the presented slate of nominees for 2025/2026 Executive Board



Raffle





Volunteer Recognition

Our Volunteer Community



We simply would not be able to operate without the time and effort of our volunteers.

In fact, we would not be where we are today without the support and dedication of our wonderful team of volunteers!

Open Volunteer Positions

Board Deputies

Assists the Board Directors:

- Secretary
- Treasurer
- Events
- Marketing

Team Members

Supports a particular team:

- Events
- Marketing
- Membership
- Volunteers

SIG Co-Chairs

Responsible for the activities of a particular group:

- Entrepreneurship
- Finance
- Law
- Sustainability
- Wine & Dine

We Need You!

Email: volunteer@primetime.org.sg for more information



Thank You